



St. Tammany Parish Fire Protection District # 3

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Michael Geissler
Fire Chief

Public Meeting of the Board of Commissioners December 10, 2025 *Meeting Minutes*

Called To Order:

Chairman Danny Hall called the meeting to order on Wednesday, December 10, 2025, at 5:01 PM.

Pledge of Allegiance

Prayer

Roll Call:

Danny Hall, Leo Casanave, Raymond Batiste, and Adam Jacks were present. Mike Ricks was absent

Chief Geissler, Assistant Chief Guillot, and District Chief May were present representing the Fire Department.

Mr. Mark Waniewski was present representing PMI.

Secretary Minutes:

Approve minutes of November 12, 2025 Budget Hearing.

Mr. Casanave made a motion to approve the minutes of November 12, 2025, Budget Hearing. Mr. Jacks seconded. A vote was taken. Motion carried.

Approve minutes of November 12, 2025 public meeting.

Mr. Casanave made a motion to approve the minutes of November 12, 2025 public meeting. Mr. Jacks seconded. A vote was taken. Motion carried.

Employee Recognition:

Chief Geissler recognized the following employees.

- Jeremy Stewart, 11/10/2025 = 2 years
- Chuck Stolf, 11/1/2025 = 1 year

Treasurer Report:

Mr. Batiste stated that the operating account opened with \$599,633.41 and closed with \$339,173.38. The Money Market account opened with \$448,365.53 and closed with \$449,446.40. The sinking fund account opened with \$1515.48 and closed with \$1515.85

Mr. Casanave made a motion to accept the treasurer's report. Mr. Jacks seconded. A vote was taken.

Motion carried.

Mr. Hall stated that a Treasury Bill will be cashed and moved to the Money Market account on December 11, 2025. Mr. Hall also discussed a couple of line items.

Mr. Ricks is now present at the meeting.

Chief's Report:

Chief Geissler stated there were 152 calls in the month of November. 113 of those were EMS related calls and there were 76 calls billed through EMS.

The total year to date is 1654 calls.

We were able to maintain ALS units 97% of the time. We received one mutual aid from Acadian because we had one unit up at the time. We gave one mutual aid to District 7 for a vehicle fire. We also gave one mutual aid to District 4 for a structure fire.

Assistant Fire Chief Guillot gave an update on the reserve unit. Chief Guillot stated that they are on the last steps to get it ready to go on the road and it should be ready hopefully by next week. Chief Geissler stated that they are waiting on the transfer of title, the license plate, registration.

Chief Geissler reviewed the Christmas events.

- We will be continuing Santa trips through the neighborhoods. There are some scheduled this Friday which are posted on social media.
- The department was Santa for Santa on the Bayou parade with Toys for Tots
- The department participated with the Rec District, the Cardinals, with some Government entities to provide food boxes prior to Thanksgiving. The Department assisted in packaging the boxes and handing them out prior to Thanksgiving holidays.
- The Christmas tree lighting. Ms. Tenisha has met with the department for the last four years to provide a Christmas tree for the front lawn. She helps put on the tree lighting event for the community and this year was a real success.

Chief Geissler stated he found out today that his vehicle, Unit 300, the transmission has gone out and is subject to repair at Phoenix and could be around an \$8000.00 repair. That unit has about 80,000 miles on it and there is nothing wrong with that unit.

Chief Geissler stated that there was an incident at Station 31 Sunday morning. He said that a vehicle came out of the bay with the door open that caused damage to Tanker 31 and significant damage to the wall on the station bay. Policy and procedure have been followed with the employee. They have filled with insurance, and the adjusters came out today to look at the quotes received and the building and the damage on the apparatus. The bay door has been secured, and the bays are not being used at this time. The truck is still in service.

District Chief May stated the November training as follows:

- Mason Chastant went to Inspector II training and passed and received his certification.

-There were also multiple crews to District 1's drill tower training which was a live burn with victim rescue operations.

Chief Geissler stated that he emailed everyone regarding the upcoming Christmas party on the 19th at 6:00.

Hearts on Fire:

Mrs. Jacks was not present at the meeting. Nothing to report.

Old Business:

1) Former employee collections. 2025-038: BOC Resolution (Approve Collection Agency Services) Record keeping.

Mr. Hall stated that at the last meeting, a former employee collection was discussed. Unfortunately, this Resolution will have to be amended. He stated that Ms. Theresa had been in touch with Koronis, our billing company, and they don't handle this type of collection. As a result, he would like the Board to consider that if any type of payments from the former employee is not received in a timely manner that was agreed, it will be turned over to legal to pursue collections. Mr. Casanave made a motion to amend the Resolution to state that if a current debt is owed to the department by former employees is not paid as agreed that those debts will be directed to legal to pursue. Mr. Batiste seconded. No further discussion. Motion carried.

2) 2025-039: BOC Resolution (Approve Reserve Ambulance Maintenance)- Record keeping.

Mr. Hall stated that this was discussed at the November meeting. This reserve ambulance will be on the road when a current unit needs repairs or maintenance. Mr. Ricks made a motion. Mr. Casanave seconded. Motion carried.

New Business:

1) Resolution 2025-042 – BOC Resolution (Adopt Canvassing the returns). Mr. Hall read the Resolution as follows:

A resolution providing for canvassing the returns and declaring the results of the special election held in Fire Protection District No. 3 of the Parish of St. Tammany, Louisiana, on Saturday, November 15, 2025, to authorize the levy of a special tax therein.

BE IT RESOLVED by the Board of Commissioners for Fire Protection District No. 3 of the Parish of St. Tammany, Louisiana (the "Governing Authority"), acting as the governing authority of Fire Protection District No. 3 of the Parish of St. Tammany, Louisiana (the District), that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in the District on SATURDAY, NOVEMBER 15, 2025 (the "Election"), to authorize the levy of a special tax therein pursuant to the following proposition (the "Proposition"):

PROPOSITION
(IN-LIEU MILLAGE)

Shall Fire Protection District No. 3 of the Parish of St. Tammany, Louisiana (the "District"), levy special tax of 34.95 mills (the "Tax") on all property subject to taxation in said District (an estimated \$3,464,000 reasonably expected at this time to be collected from the levy of the

tax for an entire year), for a period of 20 years, beginning with the year 2026 and ending with the year 2045, for acquiring, constructing, improving, maintaining and operating fire protection and emergency medical service facilities, vehicles and equipment, including both movable and immovable property, to be used by the District in providing fire protections and emergency medical service, said tax to be in lieu of and completely replace the current 34.98 mills comprised of: (i) a 9.94 mills tax authorized to be levied pursuant to an election held on April 29, 2017 and (ii) a 25.01 mills tax authorized to be levied pursuant to an election held on April 24, 2021, provided that a portion of the Tax proceed is required to be contributed to state and statewide retirement systems as provided in R.S. 11:82?

This Governing Authority does further proceed to examine and canvass the returns of the Election thereof.

SECTION 2. Election Results. According to the official certified tabulation of votes cast at said Election, there was a total of **413** votes cast **IN FAVOR OF** the Proposition and a total of **125** votes cast **AGAINST** the Proposition, resulting in a majority of **288** votes cast **IN FAVOR OF** the Proposition. The Proposition was therefore duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the Election.

SECTION 3. Promulgation of Election Result. The results of said Election shall be promulgated by publication in the manner provided by law, after receipt from the Secretary of State's office of the actual costs of the Election, as required by §18:1292 of the Louisiana Revised Statutes of 1950, as amended.

SECTION 4. Declaration. The foregoing results of the Election are hereby declared by this Governing Authority and shall be published as required by law.

SECTION 5. Procès Verbal. A *Procès Verbal* of the canvass of the returns of the Election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in her office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of St. Tammany, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Ricks, Casanave, Batiste, Jacks, Hall

NAYS: 0

ABSENT: 0

And the resolution was declared adopted on this, the 10th day of December, 2025.

2) Resolution 2025-041: BOC Resolution (Approve 2026 BOC Public Meeting Schedule)

The following for the 2026 regular meeting dates are at 5:00.

January 14, 2026

February 11, 2026

March 11, 2026

April 8, 2026
May 13, 2026
June 10, 2026
July 8, 2026
August 12, 2026
September 9, 2026
October 14, 2026
November 11, 2026
December 9, 2026

Mr. Batiste made a motion to accept resolution 2025-041 with the amendment of the time to 5:00 pm. Mr. Jacks seconded. A vote was taken. Motion carried.

3) Inspector Incentive pay. Mr. Hall stated that this will be for an individual that will be doing code inspections. Chief Guillot added occupancy scheduling and compliance tracking, assisting with target hazard strategies and documentation related to that, assisting in producing more comprehensive pre incident plans for businesses, and maintaining inspection and preplan databases they are performing for the department. This will be over and above their job description. Mr. Hall stated that the Chief has determined that the additional work associated with these services justifies the incentive pay of \$200.00 per month for one person to do the inspector's work. Mr. Ricks made a motion to approve the \$200.00 per month for one person to do the inspector's work. Mr. Batiste seconded. A vote was taken. Motion carried.

4) BOC Recording Secretary Compensation. Mr. Hall stated that over the years the recording secretary received a stipend for being at the meetings, doing minutes, getting things ready for the meeting and somewhere down the line it got dropped. The person currently doing the work had the opportunity to take compensation time off. Mr. Hall stated to make things fair, he proposed that the recording secretary be compensated for the work being done and proposed compensation of \$350.00 per month. He got that rate by 12 hours of work and the current hourly rate. This includes attending meetings, doing minutes, filing advertisements, getting ready for meetings, and questions and work from commissioner Hall to name a few. Mr. Casanave made a motion to approve. Mr. Ricks seconded. A vote was taken. Motion carried.

5) 2025-043: BOC Resolution (Approve 2026 Election of BOC Officers) WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a program and procedure whereby the District has determined that it is in the best interest of the District to, through discussion in an open meeting, nominate and immediately thereafter hold an election to elect BOC officers for District No. 3.

Mr. Ricks nominated Danny Hall for chairman. No other nominations. A vote was taken.
Danny Hall – Board Chairman

Mr. Batiste nominated Mike Ricks for Vice Chairman. No other nominations. A vote was taken.
Mike Ricks - Vice Chairman of the Board

Mr. Casanave nominated Raymond Batiste for Treasurer. No other nominations. A vote was taken.
Raymond Batiste - Treasurer

Mr. Hall nominated Leo Casanave for Secretary. No other nominations. A vote was taken.
Leo Casanave - Board Secretary

Board Chairman – Danny Hall
Vice Chairman of the Board – Mike Ricks
Treasurer – Raymond Batiste
Secretary – Leo Casanave

6) 2025-040: BOC Resolution (Approve Surplus of Equipment (2019 Chevy Express Ambulance) deemed of no Value & Act of Donation).

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a program and procedure whereby the District has determined that it is in the best interest of the District, to approve the surplus of equipment (2019 Chevy Express VIN: Last 4-2223) deemed of “no value” and enter into a Intergovernmental Agreement to donate, by Act of Donation, to St. Tammany Fire Protection District No. 11 on an “as is” with “no warranty” basis for District No. 3.

Mr. Ricks made a motion to approve Resolution 2025-040. Mr. Batiste seconded. A vote was taken. Motion carries.

7) Request for debt forgiveness.

Mr. Hall stated that there are a couple of requests for debt forgiveness.

Case #1

He has made a request in the past, and the board kicked it back to fill out an application. He has filled out all of the appropriate paperwork and would like \$275.00 to be forgiven.

Mr. Batiste made a motion to approve debt forgiveness for case #1. Mr. Casanave seconded. A vote was taken. Motion carried.

Case #2

Mr. Hall stated that this has been laid over since 5/16/2021. This has not been in the system, this came from Insight billing which we no longer have a relationship with.

Mr. Waniewski asked if he would be covered under the umbrella of forgiveness when the district wrote off all of the prior bad information from Insight?

This case has been tabled until further information can be obtained.

Mr. Batiste made a motion to adjourn. Mr. Ricks seconded. A vote was taken.

Meeting adjourned 6:00.