



St. Tammany Parish Fire Protection District # 3

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Michael Geissler
Fire Chief

Public Meeting of the Board of Commissioners January 14, 2026 *Meeting Minutes*

Called To Order:

Chairman Danny Hall called the meeting to order on Wednesday, January 14, 2026, at 5:01 PM.

Pledge of Allegiance

Prayer

Roll Call:

Danny Hall, Leo Casanave, Raymond Batiste, Mike Ricks, and Adam Jacks were present.

Chief Geissler, was present representing the Fire Department.

Mr. Mark Waniewski and Chad Danenhower were present representing PMI.

Secretary Minutes:

Approve minutes of December 14, 2026 public meeting.

Mr. Casanave made a motion to approve the minutes of December 14, 2026, public meeting. Mr. Ricks seconded. A vote was taken. Motion carried.

Treasurer Report:

Mr. Batiste stated that the operating account opened with \$339,173.38 and closed with \$542,949.19.

The Money Market account opened with \$449,446.40 and closed with \$458,274.94.

The sinking fund account opened with \$1515.85 and closed with \$1516.24.

Mr. Casanave made a motion to accept the treasurer's report. Mr. Jacks seconded. A vote was taken. Motion carried.

Chief's Report:

Chief Geissler recognized the following employees.

- Dustin Moreau – confirmed 12/5/2025
- Bradley Polk – 12/4/2025 = 2 years part time
- Elizabeth Sundeen – 12/10/2026 = 4 years part time
- Lance Lopez – 12/26/2025 = 4 years part time

Chief Geissler stated that there were 52 calls YTD. There were 1700 calls in 2025. In December there was 100% coverage with 2 med units. In December the department received 3 mutual aid calls. Acadian assisted on an MVA which required multiple med units. District 4 assisted on an MVA that required multiple med units. District 1 assisted on a structure fire. We gave one mutual aid call to District 1 for Acadian.

Chief Geissler stated that the department formally transitioned from NIFIRS, which is a fire reporting system, to NARIS that the State of Louisiana adopted recently. This is just a type of reporting system, this one is wording instead of a coding system.

Chief Geissler stated that in the month of December, Taylor Tassin received a firefighter award from the VFW in Lacombe. The Chief's nominated Taylor because he has taken on a lot of tasks at the department.

Santa went through the neighborhoods handing out candy and collecting canned goods and toys for Toys for Tots in the month of December.

The department participated in Toys for Tots and a Food drive in December.

Paramedic school started with Albrekton and Jacks enrolled and are doing well.

Levophed was introduced on the med units. This is a drug used in many situations but primarily post cardiac arrests. It enables patients to be transported to a hospital and hopefully have a better chance of recovery after a cardiac arrest.

Drill tower trainings were continued with District 1. Highrise and post packs were the last topics.

Chief Geissler stated that the department is working on the annual Ethics and annual Sexual Harassment training, and the Board members are also required to complete.

They are also working on VFIS which is drivers training which is required each year.

Employees are also doing incident command training, Drill tower training with District 1, and are also working on sending employees to the LIFT conference in Baton Rouge for training, FETA training is also being scheduled monthly.

They are also looking at extrication equipment due to some recent calls.

The Chief's met with some employees that had ideas for EMS and medical training. They are also working on orientations and on boarding process for all employees but also paramedic specific which has never been in place.

They are looking into additional certification classes. Chief Geissler and Assistant Chief Guillot are signed up for the Chief's academy in Slidell this year. Chief Geissler will be on round two of the training, AC Guillot will be on round one.

They are also continuing work on strategic planning and are starting to pinpoint specific areas. He is working with other fire districts discussing the process regarding stations.

Chief Geissler stated that stretcher maintenance was completed.

Med 33, the reserve med unit, radios were installed. There are other things that need to be completed before it can fully be in service.

The title and paperwork was completed with the med unit donated to District 11.

Chief Geissler gave Capt. Tassin time to update the Board regarding the fire prevention bureau. Tassin stated that he is building up the FirstDue software so he can do inspections electronically. He has attended more training and figuring out what he need so he can start doing inspections by next week.

Hearts on Fire:

Mrs. Jacks stated that they had their meeting last week and they are brainstorming for the year for upcoming events. They are putting together a calendar of events for community involvement with the fire department.

Old Business:

1) 2025-044: BOC Resolution (Approve Inspector Incentive Pay/Stipend) – Record keeping
This was approved at the December 10, 2025 meeting.

2) 2025-045: BOC Resolution (Approve Compensation Secretary for BOC) – Record keeping
This was approved at the December 10, 2025 meeting.

3) 2025 -046: BOC Resolution (Approve EMS Debt Forgiveness “Case #1)- Record keeping.
This was approved at the December 10, 2025 meeting.

4) Update on strategic plan.

Chief Geissler stated that capital improvements was a huge item on the strategic planning list. Building repairs, remodels, apparatus that need to be replaced, they also want to come up with a cost for at least two pieces of apparatus and some station repairs. He would also like to work on getting a bond which is a 3- 4 month process once approved by the Board.

Station 32 will be a primary target on future planning on that building.

The well at station 31 is also on the list.

Revenue is on the list. Mr. Hall stated that not a lot transpired in Nov./Dec. which he will discuss later.

The election, we did well. Public relations are steadily being worked on and the fire prevention bureau will help with that. EMS training will also build public relations. It will not only be internal, but they will do public outreach as well. The next time someone needs CPR training, CPR dummies and a medic code dummy have been received from the Opioid grant. They are waiting on an AED trainer as well. He wants the department to do these training in the community.

5) Request for debt forgiveness (“Case #2”). Mr. Hall stated that last month this case was referred to “Case #2”. Mr. Hall stated that this was sitting at Retail Merchants collections. He stated that the Board does own this to forgive if the board chooses. He stated that the required application and documentation was not received. He called for a motion to approve debt forgiveness.

Mr. Batiste made a motion to approve debt forgiveness. Mr. Jacks seconded.

Further discussion took place regarding missing documentation..

A vote was taken as follows.

One vote yay.

Four votes opposed.

Motion did not carry.

There was another case that was tabled in June 2025 for the same thing, not enough information.

This will be called Case #3. No required documentation.

Mr. Ricks made a motion to forgive debt. Mr. Jacks seconded.

A vote was taken as follows:

All 5 voted opposed. Motion did not carry.

6) 2026 Ambulance performance. Mr. Hall stated that he tracked the ambulance for the year. This should be listed as 2025. Discussion took place regarding the ambulance performance and revenue.

7) 2026 Medical billing performance. This should be the 2025 performance. Discussion took place regarding the billing performance including that Koronis clears most invoices within 90 days of billing. He is very satisfied with Koronis Billing.

New Business:

1) 2026-001: BOC Resolution (Professional Services “Vote of Confidence”).

Mr. Ricks made a motion to approve Resolution 2026-001. Mr. Batiste seconded. A vote was taken. Motion carried.

2) 2026-002: BOC Resolution (Professional Services “Vote of Confidence” – Legal).

Mr. Ricks made a motion to approve Resolution 2026-002. Mr. Jacks seconded. A vote was taken. Motion carried.

3) 2026-003: BOC Resolution (Approve 2026 Funding of Bond “Debt” payment).

Mr. Batiste made a motion to approve Resolution 2026-003. Mr. Casanave seconded. A vote was taken. Motion carried.

4) 2026-004: BOC Resolution (Rescind BOC Resolution 2025-038). Mr. Hall stated that looking at the former billing company debt was being forgiven without the Board being aware. He contacted the LLA who advised to go back 3 years, to declare as uncollectible debt which is what the board voted on. Since then, he has been made aware of other choices which will be discussed in the next resolution. He is asking the board to consider rescinding the resolution passed in 25, Resolution 2025-038 which was deemed as uncollectible debt and would also rescind Koronis as the collection agency only. Mr. Casanave made a motion to approve Resolution 2026-004. Mr. Hall seconded. A vote was taken. Motion carried.

5) 2026-005: BOC Resolution (Approve Agreement with Louisiana Office of Debt Recovery)

Discussion took place regarding a debt collection agreement with Louisiana Office of Debt Recovery. Mr. Batiste made a motion to approve Resolution 2026-005. Mr. Casanave seconded. A vote was taken. Motion carried.

Mr. Ricks made a motion to adjourn. Mr. Batiste seconded. A vote was taken.

Meeting adjourned at 7:13.