



## St. Tammany Parish Fire Protection District # 3

P.O. Box 849

Lacombe, Louisiana 70445-0847

(985) 882-5977 Office (985) 882-6664 Fax

admin@stfd3.com

Patrick F. Sicard  
Fire Chief

---

---

### Regular Public Meeting of the Board of Commissioners July 12, 2023 *Meeting Minutes*

#### **Called To Order:**

Chairman Danny MacGregor called the meeting to order on Wednesday, July 12, 2023 at 6:00PM.

#### **Pledge of Allegiance**

#### **Roll Call:**

Danny MacGregor, Murphy Arsenaux, Leo Casanave, Jeanne Hutchison, are present. Mr. Raymond Batiste was absent.

Chad Danenhower with PMI was present.

Mr. Casanave made a motion to amend the agenda. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

Mr. Casanave made a motion to move New Business to the start of the agenda. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

#### **New Business:**

Civil Service Board member oath of office – Ms. Obon.

Ms. Osbon was sworn in as the Civil Service College Board member.

#### **Secretary Minutes:**

Approve minutes of June 14, 2023.

Mr. Casanave made a motion to approve the minutes from June 14, 2023, regular meeting. Mr. Arsenaux seconded. A vote was taken.

Motion carries.

**Treasurer Report:**

Operating account – opened with \$2,011,101.35, credits of \$73,477.94, debits \$416,429.10, service charge of \$238.52, interest paid \$5,556.31 ending balance \$1,673,467.98. There was a misc. debit of \$20,000.00 which was put into a CD for three months.

Allocated Funds - opened with \$24,526.41 interest paid \$76.84, with an ending balance of \$24,613.25.

Capital Asset account – opened with \$42,831.69, interest paid \$10.56. with an ending balance of \$42,842.25.

Sinking Funds – opened with \$1503.56, interest paid .37, with an ending balance of \$1503.93.

Mr. Arsenaux made a motion to accept the Treasurer’s report. Mr. Casanave seconded. A vote was taken.

Motion carries.

**Chief’s Report:**

- 1) YTD incidents. Chief Sicard stated the total YTD is 1060 calls, 868 EMS calls- and non-EMS calls 184.
- 2) Monthly Incidents. June ended with 159 total calls. 122 EMS calls, 37 non-EMS calls.

Mr. Arsenaux made a motion to accept the Chief’s report. Mr. Casanave seconded. A vote was taken.

Motion carries.

**Assistant Chief’s Report:**

- 1) Extrication equipment. Chief Geissler stated that the extrication equipment was purchased and is on the rescue trucks.
- 2) Training. Chief Geissler stated that there has been a lot of training going on.
  - Couch and Graham are in EMT school
  - Tassin completed EMT training in June
  - Robinson is testing for FFI and FFII
  - Stiehl is in Instructor I and Officer I training
  - Alphonso and McQuistin are in FFI training
  - Chief Sicard and Chief Geissler attended PIAL training

Mrs. Hutchison made a motion to accept the Assistant Chief’s report. Mr. Casanave seconded. A vote was taken.

Motion carries.

**Old Business:**

EXECUTIVE SESSION: Discussion of wages for Full time and Part time employees.

Mrs. Hutchison made a motion to go into Executive Session. Mr. Casanave seconded. A vote was taken.

Motion carried.

Entered into Executive Session at 6:27 pm.

Executive Session ended at 6:34. No action was taken during Executive Session. No public in attendance.

Mrs. Hutchison made a motion to amend the agenda. Mr. Arsenaux seconded.

Motion carries.

Mrs. Hutchison made a motion to consider the wage changes discussed in Executive Session. Mr. Casanave seconded. A vote was taken.

Motion carries.

Mrs. Hutchison made a motion to approve the wage change for full-time and part-time employees. Mr. Casanave seconded. A vote was taken.

Motion carries.

**PMI Report:**

A. BOC Resolution 2023-013: Adopt 2022 LLA Audit. Mr. Casanave made a motion to approve Resolution 2023-013. Mr. Arsenaux seconded. A vote was taken.

Motion carries.

B. BOC Resolution 2023-014: Adopt 2022 LLA AUP Audit. Mrs. Hutchison made a motion to approve Resolution 2023-014. Mr. Casanave seconded. A vote was taken.

Motion carries.

Mr. Danenhower also stated that the pay scale has been changed as of July 1, 2023 to reflect the increase of State Supplemental pay which will also effect the overtime, and firefighter retirement wages and longevity.

**Adjournment:**

Mr. Casanave made a motion to adjourn. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

Meeting adjourned at 6:44.