



St. Tammany Parish Fire Protection District # 3

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Patrick F. Sicard
Fire Chief

Regular Public Meeting of the Board of Commissioners February 9, 2022 *Meeting Minutes*

Called To Order:

Chairman Danny MacGregor called the meeting to order on Wednesday, February 9, 2022 at 6:14 PM.

Pledge of Allegiance

Roll Call:

Danny MacGregor, Leo Casanave, and Raymond Batiste are present. Murphy Arsenaux and Jeanne Hutchison are absent.

Chad Danenhower is present.

Secretary Minutes:

Approve minutes of January 12, 2022.

Mr. Casanave made a motion to approve the minutes from January 12, 2022 regular meeting. Mr. Batiste seconded. A vote was taken.

Motion carries.

Treasurer Report:

Chief Sicard gave the Treasurer's report in the absence of Mrs. Hutchison.

The Operating Account opened with \$678,007.98, there were 9 credits of \$1,239,949.25, 55 debits of \$171,331.98, interest paid \$1843.50 with an ending balance of \$1,748,468.75. There was also a deposit of \$1,221,118.60 for Ad Valorem.

The Allocated Account opened with \$145,211.84, interest paid \$185.00 with an ending balance of \$145,396.84.

The Capital Asset Account opened with \$42,745.19, interest paid \$1.09, with an ending balance of \$42,746.28

The Sinking Fund Account opened with \$1500.25, interest paid \$.04, with an ending balance of \$1500.32.

Mr. Casanave made a motion to accept the Treasurer's report. Mr. Batiste seconded. A vote was taken.

Motion carries.

New Business:

Tracy Wold with ITG Strategies.

Mr. Wold stated that he is a Healthcare consultant specializing in ambulances. He explained how the Government has recently changed things regarding ambulances and Cost reporting which is now starting. He offers services by working with Insight Billing, and doing the Cost reporting process. He is a month to month contract. His goal is to work with billing and UPL to get additional funds brought in to the department without it coming from the patient. Chief Sicard stated that Mr. Wold would handle the new very detailed Medicare audit that the Department has been tagged to do. Assistant Chief Geissler also stated that as discussed previously with Mr. Wold, he would also assist the Department in training the medics on documenting the reports correctly which would also help with billing. He is a month to month contract of \$2500.00 and would be able to show the Board a monthly report of what he has been doing for the department.

Mr. Batiste made a motion to retain the services of Tracy Wold, ITG Strategies. Mr. Casanave seconded. A vote was taken.

Motion carries.

Mr. Casanave made a motion to amend the agenda. Mr. Batiste seconded. A vote was taken.

Motion carries.

A resolution and signature page from Hancock Whitney Bank was submitted to the Board. This document added Assistant Chief Geissler for check signatures for the Department. Mr. Casanave made a motion to approve the check signature authority. Mr. Batiste seconded. A vote was taken.

Motion carries.

Chief's Report:

- 1) YTD incidents. Chief Sicard stated that year to date 201 calls. Non-EMS calls year to date are 42. EMS is 159 calls.
- 2) Monthly Incidents. January ended with 146 Calls. Non-EMS calls in January was 27. January EMS calls for January is 119.
- 3) Surplus of old fire equipment. Chief Sicard submitted pictures of old accumulated stuff, old furniture, old air packs, generators, hose, etc. He would like to surplus all of this stuff whether another fire department takes it or it goes to the public to bid on. There will be items deemed "no value" and items deemed "of value". Chief Sicard stated that these items will be categorized and the value assessed as best that can be done. The pictures submitted will be on record with appropriate Resolution.

Resolution 2022-008: BOC Resolution (Approve Surplus Equipment deemed of "No Value")
Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 3 Relating to
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the Approval to Surplus Equipment Deemed of “No Value” for District No. 3. Mr. Casanave made a motion to approve Resolution 2022-008. Mr. Batiste seconded. No further discussion from the Board or public. A vote was taken.

Motion carries.

Resolution 2022-009: BOC Resolution (Approve Surplus Equipment Deemed of “Value”). Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 3 Relating to the Approval to Surplus Equipment Deemed of “Value” for District No. 3. Mr. Batiste made a motion to approve Resolution 2022-009. Mr. Casanave seconded. A vote was taken.

Motion carries.

5) Chief Sicard jumped to number 5 stating that number 5-, Update on sale of Department vehicles, was an example of what was of value. All vehicles sold and the ambulance sold for \$10,000.00, the appraisal was based on other like units. The Chassis and the Yukon sold for \$3000.00 each.

4) Chief Sicard stated that the UPL and LUG payments were discussed with Mr. Wold. The Department will be received UPL and LUG payments. He still does not know how much the Department will receive or what the front money will be.

Mr. Casanave made a motion to accept the Chief’s report. Mr. Batiste seconded. A vote was taken.

Motion carries.

Assistant Chief’s Report:

Chief Geissler stated that since the incident in Slidell with a structure fire that involved three fatalities, there has been an increase in requests for smoke detectors. The Department has partnered with the State Fire Marshalls office in providing those smoke detectors. Since the fatality on January 19, the Department has installed 100 smoke detectors. We are currently trying to get more smoke detectors and once received the firefighters will be out installing again. They have also assisting with self-installs if residents purchase their own detectors. They have also installed carbon monoxide detectors which were provided by the State Fire Marshall office.

Chief Geissler stated there are a couple of new part time employees going through the hiring process.

Chief Geissler stated that the Department is still working with the Vector Solutions program. It allows for a lot of self-study. There are over 400 classes, videos, and tests which will help give the Captains ideas to train on. Once they do the in house training on the computer they will go out and do the practical’s that go along with that training.

We have a new hire that is currently in the EMT basic school. We had one new hire that was in the firefighter school and he dropped out but will still be working here part time as a paramedic which will be an asset for the Department.

Mr. Casanave made a motion to accept the Assistant Chief report. Mr. Batiste seconded. A vote was taken.

Motion carries.

PMI report:

A. 2022-007: BOC Resolution (Approve Fire Chief Compensation Adjustment) – Record keeping. Mr. Danenhowe stated this is just a record keeping resolution. It is actually what was approved last month. This resolution only needs signatures.

Adjournment:

Mr. Batiste made a motion to adjourn. Mr. Casanave seconded. A vote was taken.

Motion carries.

Meeting adjourned at 6:56.