



St. Tammany Parish Fire Protection District # 3

P.O. Box 849

Lacombe, Louisiana 70445-0847

(985) 882-5977 Office (985) 882-6664 Fax

admin@stfd3.com

Patrick F. Sicard
Fire Chief

Regular Public Meeting of the Board of Commissioners August 10, 2022 *Meeting Minutes*

Called To Order:

Chairman Danny MacGregor called the meeting to order on Wednesday, August 10, 2022 at 6:00 PM.

Pledge of Allegiance

Roll Call:

Danny MacGregor, Murphy Arsenaux, Raymond Batiste, and Jeanne Hutchison are present. Mr. Leo Casanave was absent.

Chad Danenhower was present.

Secretary Minutes:

Approve minutes of July 13, 2022.

Mrs. Hutchison made a motion to approve the minutes from July 13, 2022 regular meeting. Mr. Batiste seconded. A vote was taken.

Motion carries.

Approve minutes of special meeting July 27, 2022.

Mrs. Hutchison made a motion to approve the minutes from July 27, 2022 special meeting. Mr. Arsenaux seconded. A vote was taken.

Motion carries.

Treasurer Report:

The Operating Account opened with \$1,702,043.00, interest of \$1879.69 for a total closing balance of \$1,394,293.94.

The Allocated Funds Account opened with \$47,780.81, interest paid \$60.87, for a closing balance of \$47,841.68.

The Sinking Fund Account holds at \$1500.76 with only .06 in interest with a closing balance of \$1500.82.

The Capital Asset Account opened with \$42,751.54 plus interest of \$1.82 with a closing balance of \$42,753.36.

Mr. Batiste made a motion to accept the Treasurer's report. Mr. Arsenaux seconded. A vote was taken.

Motion carries.

Chief's Report:

1) YTD incidents. Chief Sicard stated that year to date – Total call volume 1152, 916 EMS. 236 Non EMS or Fire calls.

2) Monthly Incidents. July ended with 159 total calls. 138 EMS calls, 21 non EMS calls.

3) Recognition of employee. Chief Sicard stated that recognition was to be given to Assistant Chief Michael Geissler. Michael started working in February 2021 taking on AC duties while he was still a Captain. February 1, 2022, Michael started his probation period moving from substitute once AC Lober retired. On July 31, 2022, Michael was confirmed in the Assistant Chief position. He did 6 months in the probation period but he had already completed a year in the position. Chief Sicard stated that Michael has done a great job in the position.

4) Project proposals. Chief Sicard stated that in last month's meeting, he mentioned that he wanted to work on several long overdue projects. Some have three estimates while others are still in the works. Chief Sicard discussed extra money that the department has received in EMS revenue, and other money that is expected at the end of the year. Discussion of several proposed projects took place.

Mr. Arsenaux made a motion authorizing the duct work is completed at Station 31, the roof caps repaired at Station 32 training building, Septic maintenance for all stations, and a sump pump lift station added to the system at station 33, total not to exceed \$6500.00. Mr. Batiste seconded. A vote was taken.

Motion carries.

Mr. Batiste made a motion to approve the Fire Chief's report. Mr. Arsenaux seconded. A vote was taken.

Motion carries.

Assistant Chief's Report:

1) Training update. Assistant Chief Geissler stated that a couple of guys are going through training in the next couple of months. May, Guillot, and McQuilkin will be getting their Instructor II training and should be testing mid-September. McQuilkin will be getting his Officer II class in September. R. Jacob, Robinson, and Torregano will be going through Driver Operator training through District 1 in September. R. Jacob should be a paramedic by the end of the month. Lucia will be EMT basic within the next month or two. Guillot is also looking into Officer III training in November.

Mrs. Hutchison made a motion to accept the Assistant Chief's report. Mr. Batiste seconded. A vote was taken.

Motion carries.

New Business:

1) Governing Authority Civil Service Board Member. Mr. Broughton has resigned and needs to be replaced. Mr. MacGregor asked the board if they knew of any candidate to share the information and they will get the process started.

PMI report:

Mr. Danenhower gave an update on the millage that has been submitted to the Assessor who has approved it. No other discussion.

Adjournment:

Mr. Arsenaux made a motion to adjourn. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

Meeting adjourned at 7:29.