



## St. Tammany Parish Fire Protection District # 3

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Patrick F. Sicard  
Fire Chief

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### Regular Public Meeting of the Board of Commissioners April 13, 2022 *Meeting Minutes*

#### **Called To Order:**

Chairman Danny MacGregor called the meeting to order on Wednesday, April 13, 2022 at 6:00 PM.

#### **Pledge of Allegiance**

#### **Roll Call:**

Danny MacGregor, Murphy Arsenaux, Leo Casanave, Raymond Batiste, and Jeanne Hutchison are present.

#### **Secretary Minutes:**

Approve minutes of March 9, 2022.

Mr. Casanave made a motion to approve the minutes from March 9, 2022 regular meeting. Mr. Arsenaux seconded. A vote was taken.

Motion carries.

#### **Treasurer Report:**

The Operating Account opened with \$1,829,426.57, credits of \$231,087.31, debits of \$290,737.16, interest paid \$2367.32, with an ending balance of \$1,772,244.04. The Fire house subs grant was received on March 10<sup>th</sup> in the amount of \$27,955.00. Ad Valorem was received on March 10<sup>th</sup> in the amount of \$26,063.96. State Revenue Sharing was received on March 15<sup>th</sup> in the amount of \$16,761.07. \$100,925.00 was transferred to the sinking fund account for the Bond payment.

The Allocated Account opened with \$130,510.02, interest paid \$131.87, with an ending balance of \$103,641.89.

The Capital Asset Account opened with \$42,747.26, interest paid \$1.09, ending balance of \$42,748.35.

The Sinking Fund Account opened with \$1500.35, credit of \$100,925.00, debit of \$100,925.00, interest paid 0.29, with an ending balance of \$1500.64.

Line items were discussed in the financial statement and supplementary information. All seem in line for the year.

Mr. Batiste made a motion to accept the Treasurer's report. Mr. Casanave seconded. A vote was taken.

Motion carries.

**Old Business:**

Chief Sicard stated that the Legal Counsel hiring Committee interviewed Chad Danenhower and recommend to the Board hiring Chad for the new legal counsel. Resolution to follow.

**Chief's Report:**

- 1) YTD incidents. Chief Sicard stated that year to date – 416 EMS, Non-EMS – 125 for a total of 541.
- 2) Monthly Incidents. March ended with 122 EMS calls, 41 Non-EMS with a total of 163 calls for March.
- 3) Chief Sicard recognized Assistant Chief Geissler for 15 years of service.

Mr. Batiste made a motion to accept the Chief's report. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

**Assistant Chief's Report:**

- 1) New employee update. Chief Geissler stated that there were a couple of part time employees coming on board. We also have one new full time employee who is currently in paramedic school and will be completing that in a couple of months. He is also enrolled in Firefighter training.
- 2) Update on Firehouse Subs grant. The grant money is in the account and the equipment is on order.
- 3) EMS training update. We are training a part time employee to be the EMS Instructor for in house training. He is very interested in the EMS side and has signed an EMS training contract.

Mr. Casanave made a motion to accept the Assistant Chief report. Mr. Arsenaux seconded. A vote was taken.

Motion carries.

**PMI report:**

A. 2022-012: BOC Resolution (Adopt Official Journal) – Relating to the Adoption of the Official Journal for District No. 3. Whereas, a quorum of the Board of Commissioners of St. Tammany Fire Protection District No. 3 was present on this date for a properly advertised, regular meeting; Whereas, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers, to implement a policy and procedure, whereby the District has determined that it is in the best interest of the District to adopt the St. Tammany Farmer newspaper as the official journal, in accordance with Louisiana Revised Statutes, for District No. 3. Mr. Batiste made a motion to approve Resolution 2022-012. Mr. Arsenaux seconded. A vote was taken.

Motion carries.

B. Resolution 2022-013. Mrs. Hutchison made a motion to table Resolution 2022-013 as to Legal services until next month's meeting in the absence of the Resoltuion. Mr. Batiste seconded. A vote was taken.

2 – VFIS & LWCC (Commercial Insurance ) – 2021 LWCC dividend of \$46,694.36 received.

**Adjournment:**

Mr. Arsenaux made a motion to adjourn. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

Meeting adjourned at 6:52.