

**MINUTES OF A CIVIL SERVICE BOARD REGULAR MEETING HELD  
AUGUST 3, 2023**

The St. Tammany Fire District No.3 Civil Service Board met in regular session at 4:30p.m. August 3, 2023 at the Administrative Building located at 27690 Main St. Lacombe, LA.

Call to Order:

Roll call: Samantha Osbon and Mike Ricks were present. Michael Guillot was absent.

**Approve minutes from regular meeting held May 17, 2023.**

Ms. Osbon made a motion to approve the minutes from the regular meeting held May 17, 2023. Mr. Ricks seconded. A vote was taken. Motion carries.

**PAF's**

PAF's were submitted to the Board as follows:

Interruption of the Working Test Period (sick leave) – Robinson  
Resume Working Test Period (from sick leave) – Robinson  
Reduction of Pay (5-22-23 through 6-19-23) – McQuilkin  
Resignation – Spadaro  
Provisional Captain – Stiehl  
Confirmation – Robinson  
Resignation – Jacob  
Termination (Failed Working Test Period) - Graham

Ms. Osbon made a motion to approve the PAF's above. Mr. Ricks seconded. No further discussion. A vote was taken. Motion carries.

**Call for Captain exam.**

Discussion of the need to call for a Captain's exam took place. Ms. Osbon made a motion to call for the Captain's exam. Mr. Ricks seconded. A vote was taken. Motion carries.

**Seniority list**

Changes made to the seniority list were the removal of R. Jacob and the addition of D. Robinson. Mr. Ricks made a motion to approve the seniority list. Ms. Osbon seconded. A vote was taken. Motion carries.

Ms. Osbon made a motion to adjourn. Mr. Ricks seconded. A vote was taken.

Meeting was adjourned at 4:41p.m.

Minutes submitted by  
Theresa McCarthy, Secretary

Approved by the board  
November 13, 2023